



**Board of Directors Work Session**  
10/11/23 5:30 pm

**In person location**  
**Georgetown Community School**  
A. Charter Renewal Discussion and Planning

**Board of Directors Business Meeting Agenda**  
10/11/23 6:00 pm

**In person location**  
**Georgetown Community School**

**Zoom teleconference Call**  
**Topic: GCS BOD Meeting**  
**Time: Oct 11, 2023 05:30 PM Mountain Time (US and Canada)**

**Join Zoom Meeting**  
<https://us06web.zoom.us/j/86046298720?pwd=abaVhLasiFYIXk0ZPOL9fjKa3Lsfcq.1>

**Meeting ID: 860 4629 8720**  
**Passcode: w92Np0**

*Note: This agenda may be posted on the bulletin board by the front office of the school if website difficulties are encountered.*

**A. Meeting Called to Order at 6:31pm by Amanda Cooper**

**Roll Call:**

President - Amanda Cooper (2025), present  
Vice President - Elisa Kletter (2024), present  
Treasurer - Matthew Swanson (2026), present  
Secretary - Jenna Preston (2026), present  
Member at Large - Molly Paxton (2024), present  
Member Emeritus, non voting - Tully Gibbons, present  
Director - Mel Keuroglan, present  
Staff/Board Liaison - Chynna Candlin, present

**B. Approval of Agenda:** An amendment to the agenda was made to cancel the executive session. Molly

made a motion to approve the agenda and Matt seconded; it was approved unanimously.

**C. Public Comment:** No public comment was made.

**D. Approval of Minutes:** Molly made a motion to approve the minutes from 09/13/23; Matt seconded and it was approved by 4/5 members. Elisa abstained from the vote.

**E. Executive Session -** Canceled.

**F. Director's Report:**

- There will be a PreK open house on October 13th from 9-11am.
- The staff portion of the charter renewal application is complete; it will soon be submitted electronically to the CCSD board of education. Mike Gass will also look over the application ahead of time.
- Board approval is being asked for a total of \$6200 to compensate the six teachers who worked on the academic portion of the charter renewal as well as the UIP for the state. Four teachers worked on both portions and two teachers helped for the UIP only.
  - Molly moved to approve \$6200 to compensate the teachers for the extra help on the charter renewal & the UIP; Matt seconded the motion and it was approved unanimously.
- The crosswalk project is ongoing and will be completed once the safety paint is delivered. Discussion ensued about the need for the students to be trained on how to safely cross the street by utilizing both the crosswalk and crossing guards (when present). An announcement on crossing safety will be made at the next Monday morning meeting.

**G. New Business**

- **Charter renewal update:** Amanda shared an update on the charter renewal process. The charter renewal application will still be submitted next week, but Mike Gass asked to delay the presentation portion until December. A special joint meeting will be planned for December with Mike Gass, the CCSD board and the GCS school board. In January there will most likely be a study session for the CCSD board to come up with any questions they may have about the charter renewal application.
- **Food service agreement:** Bart and Hollie wrote up an 'Agreement to Purchase District Services' to determine the cost of the management of food operations that GCS shall be responsible for. The monthly invoice will be calculated based on the administrative fee, food cost, and any reimbursements for federal/state funds received by CCSD. Reimbursements for any program costs incurred by GCS will also be included in the calculation. If there is not a direct invoice or receipt available, the default calculation will use GCS students as a percentage of CCSD students. Amanda and Jenna will sign the agreement and it will be sent to the district school board.
  - Elisa moved to approve the 'Agreement to Purchase District Services'; Matt seconded. The motion was approved unanimously.
- **Town hall meeting schedule/newsletter plan:** Jenna shared the plan for the Town Hall meeting, which was officially scheduled for November 9th at 5:00pm. There will be activities in the gym for the children while a town hall meeting is held in the cafeteria for parents. Food will be provided. Amanda will assign a topic to each board member to briefly present at the beginning of the town hall meeting. Elisa shared that she is hoping to get a board newsletter out in the near future.
- **Strategic plan review:** The updated strategic plan was briefly discussed. Tully wanted to notify staff that the service requirement was updated to once per semester, rather than once per month. Chynna will share this information with the staff and put out a request for service project ideas.
- **Finance update:** Amanda gave a finance update. We are in deficit this year for the first time since 2019. GCS missed the enrollment goal by 7 students. The projected deficit is in the \$80,000 range. Part of the deficit is due to the initial cost of starting the food program, but the main issue is decreased enrollment. The possibility of renting the school building out for events or to CDOT during highway closures was mentioned as a potential source of revenue and a future topic of

discussion.

**H. Old Business**

1. **Preschool Update:** Mel provided an update on the preschool. The toddler room is full, but PreK still has openings. An open house is planned for October 13th.

**I. Public Comment follow up:** No public comment to follow up on.

**J. Adjournment:** Amanda motioned to adjourn the meeting at 7:10pm; Matt seconded and it was approved unanimously.

**Next meeting date:**

**11/08/23** Business meeting at 6:00pm at GCS  
**11/09/23** Town Hall meeting at 5:00pm at GCS

*Approved 11.8.2023*