



## GCS PTO Meeting Agenda

Date: November 7th, 2023

Time: 3:40

In person: GCS Cafeteria

Chair People: Kayla Candelaire , Brittany DeBarris

Secretary: Alyssa Choate

Communication: Leslee Voisard, Courtney Reynolds

Treasurer: Heather Henson

Teacher Liaisons: Lily Redfield, Olivia Register

BOD Liaison: Jenna Preston

Members at large: Hannah Farquhar, Sena Walsh, Stephanie Berg, Sarah Munson, Lil Hazen

1. Call to Order
2. Roll Call
3. Family Breakfast (November 16th, 8-9am)
  - a. Send out flier and ask for parent volunteers to help clean up - 6th grade?  
Announcement has been sent out in Weekly Wednesday Email, will be included in next week's as well.
  - b. PTO: set up and clean up  
Tables will be set up the night before, early set-up the morning-of will begin 7:45a  
We will ask for any volunteers to stay after to help with take-down afterward, estimated to only take about 15 minutes.
4. Christmas Market
  - a. Brats: ordering:  
Brat option was selected at the meeting, Amanda (BOD) will coordinate the purchase and delivery of the brats
  - b. Food storage / supplies needed / donations:  
We should have enough room in the new kitchen to store the brats, we are coordinating with kitchen staff to ensure that goes smoothly.  
We are looking at an estimated cost of \$2,000 for supplies. We are still looking into how we want to raise/allocate those funds, or offer a comprehensive list of supplies that parents can donate to help offset the cost.
  - c. Volunteers: sign up (volunteer vouchers from Guanella)  
Heather is heading the volunteer sign-ups, which first went out at this week's BOD meeting. These sign-ups will continue to circulate until the weekend of, or

until otherwise filled. Leslee will be in contact with Guanella this week about drink vouchers for any adult volunteers over the 2 weekends.

Roles: Cook, runner, seller etc. / Parent incentive

Each weekend is 8-5pm, 3 shifts a day, 4 people MINIMUM per shift (6 is ideal).

d. Town paperwork/payment:

Heather has completed all required paperwork and payment for the Brat Booth

e. Ornaments to sale: update

The children continue to make their ornaments for sale, we will have them displayed on a Christmas Tree at the booth. Larger ornaments will be a suggested donation of \$5, going down in suggested price according to size. (Any higher donation amounts will be welcome!)

We will also be looking for student volunteers to help with the sale of the ornaments (ideally a student-parent duo where possible)

f. Golf Cart: Kerry Ann

Sarah Munson has volunteered the use of her Can-Am for transportation

g. 3rd weekend open? Partnering with Cabin Creek

We have elected to participate in the Festival with Cabin Creek on Saturday, December 16th. We have submitted a request to have the beer for cooking donated by Cabin Creek, as well as drink vouchers for all volunteers. We propose to be at the event 10am-5pm, with a serving window of 11am-4pm (or until brats are sold out)

h. the Santa Lucia singers possibly singing at the Christmas at the Hamill House for one evening, singing at the tree lighting

We have elected to forego the performance opportunity at Hamill House in favor of focusing on our typical Tree Lighting performance on Saturday, November 25th (hot cocoa to be served to students at Hamill House following the singing).

5. Clothing / Costume drive

a. Jacket/clothes drive

We will not be accepting any further donations at this time. The display of coats will be kept up and available until the day before Thanksgiving break (November 21st) at which point we will pare down the selection to a few key sizes to keep at the school for emergencies, and the rest will be donated.

b. Costume drive

6. Butter Braids Nov 13th

a. Info sent out in weekly in newsletter : date:

Fundraising sheet and corresponding email were sent out this week. Students have until November 28th to collect orders, butter braid delivery will be December 6th, MUST BE PICKED UP BY PARENTS ASAP

b. Heather: details on fundraiser

Not all inventory is available on the physical sheet, Heather sent out an email to all parents with access to the online store for additional items. Those interested can view the store using the QR code on the sheet. ALL items (including online) will be delivered to the school Dec. 6th.

7. Giving Tree

a. Set up date

Still unknown at the point

b. Contact advocates

We are waiting on a call back with details for this year.

8. PTO representatives at Community Events

a.. BigHorn Sheep Festival : Nov. 11th 10-5

GCS BOD will have a table here, any PTO or parents are invited to join!

ADDITIONAL ITEMS:

- Book Fair profit was roughly \$2,700. Thank you to all volunteers!
- PTO closet clean-up will be immediately following the Family Breakfast on November 16th

9. Next Meeting:

December 5, 2023 @ 3:40pm in the Cafeteria

10. Meeting adjourned 4:34pm