



Board of Directors - kitchen walkthrough
09/13/23 5:30 pm

Board of Directors Business Meeting Agenda Zoom teleconference
Call
09/13/23 6:00 PM

In person location
Georgetown Community School

Topic: GCS BOD Meeting
Time: Sep 13, 2023 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting
<https://us06web.zoom.us/j/88442879278?pwd=YnJFZ0ZBWFViRWpPWmJ4aVdnalpNdz09>

Meeting ID: 884 4287 9278
Passcode: xDR1G8

Note: This agenda may be posted on the bulletin board by the front office of the school if website difficulties are encountered.

A. Meeting Called to Order at 6:01 pm by Amanda Cooper

Roll Call:

President - Amanda Cooper, present
Vice President - Elisa Kletter, present
Treasurer - Matthew Swanson, present
Secretary - Jenna Preston, present
Member at Large - Molly Paxton, present
Member Emeritus, non voting - Tully Gibbons (arr. 6:08 pm via Zoom and 6:36 pm in person)
Director - Mel Keuroglian, present
Staff/Board Liaison - Chynna Candlin, present

B. Approval of Agenda: The agenda was amended to add the 4th St. drainage issue as the first item of New Business.

- Molly made a motion to approve the agenda and Matt seconded; it was approved unanimously.

C. Public Comment: No public comment.

D. Approval of Minutes: 08/23/23

- Elisa made a motion to approve the minutes from 08/23/23; Molly seconded and it was approved unanimously.

E. Executive Session - Adjourn into executive session as authorized by C.R.S. § 24-6-402(4)(e). Determining contract negotiation strategies; as relating to GCS charter contract.

- Amanda made a motion to adjourn into executive session at 6:03pm; it was seconded by Elisa and approved unanimously.

Meeting Reconvened to Public Session: Amanda reconvened the meeting to public session at 6:25 pm

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F. Director's Report

- The cafeteria will begin serving hot lunches on Monday, September 18th.
- Mel and Sgt. Gaskins will present the sidewalk plans to the DRC. The plan is to remove a section of bushes on Rose St. and replace it with a sidewalk so the kids aren't forced to walk into the street anymore. Two high-visibility crosswalks are also proposed to be added to the 4th and 5th St. intersections.
- The Teacher Charter Committee met on September 8th to continue working on the staff portion of the charter renewal for the district. Mel has some work to do and the board has some items to complete as well.
- Four students were recognized for helping a citizen on September 6th. They worked together to call 911, alert an adult, and keep the person company until help arrived. The Courant came to the school to interview the students involved as well.
- The attendance policy will be reinstated according to district policy; parents will receive a letter for more than 4 absences. Discussion ensued about the fairness of such a policy. Mel reassured that she follows up any such letters with a personal email to the parent/guardian, in an attempt to open a dialogue and work together on how to help get back on track with attendance.
- Board approval for a supplemental K-6 science curriculum called "Mystery Science" is no longer necessary, as a teacher was able to negotiate the fee from \$2000 down to \$400.
- Mel requested approval of a Kindergarten specific curriculum called "Bridge to Reading Foundational Skills for Kindergarten". The Kindergarten teacher, Olivia Regester, reports that her class is struggling in particular with phonemic awareness and the curriculum will help her teach these skills.
 - Molly moved to approve \$1699 to purchase the Bridge to Reading Foundational Skills for Kindergarten; Matt seconded the motion and it was unanimously approved.

G. New Business

1. Rick Keuroglan, the town administrator, shared information about the 4th St. drainage issue. Gravel has been washing downhill into a drain and clogging it up. The segment of 4th St. used by GCS is owned by the town, although the lower half is currently leased to the school. The town will

pay to jet out the drain again, but it may be the responsibility of the school in the future. Potential temporary and permanent drainage solutions were discussed. Plans were also discussed to submit an application for the portion of 4th St. to be entirely vacated to the school.

2. **Autochlor contract approval:** The 5-year dishwasher agreement at \$205/month was reviewed and discussed; questions were asked and answered. It was ultimately agreed that proceeding with the contract is vital for the successful operation of the meal program.
 - Matt made a motion to approve the dishwashing agreement from Autochlor; Molly seconded and it was approved unanimously.
3. **Charter renewal responsibilities checklist:** Charter Renewal responsibilities were delegated to board members and staff. All board members must complete a self evaluation. All required materials are to be uploaded to the Charter Renewal folder by September 29th and will be submitted to the district no later than October 13th.
4. **Town hall meeting schedule/newsletter plan:** The town hall will be scheduled for November 9, 2023 (exact time TBD).
5. **Strategic plan schedule:** The board will meet at 10:00 am on September 22nd to update the strategic plan.
6. **Finance update:** Amanda provided a finance update. The current fund balance is \$808,000. We are currently deficitting for 2023-2024, largely due to enrollment sitting at 76 students rather than the predicted 81 students. We broke even for 2023, but we expect to deficit this upcoming year. The audit is beginning next week.
7. **Safety Committee update:** Matt shared an update on the Safety Committee. The original plan to install stairs on the opposite end of the basketball court was ruled out as too cost prohibitive. The new plan, which involves installing a sidewalk and two crosswalks, will be proposed at the next DRC meeting for approval.

H. Old Business

1. **Preschool Update:** Nothing to report.
2. **Bond Update:** Work is complete.
3. **Construction update:** Work is complete.
4. **Second reading and consideration for approval - bylaws update:** The updates to the bylaws were read a second time with no additional changes; Section 3A of the bylaws was updated to remove the staggered term limit requirements and section 3E was added to the bylaws to clarify the role of the Director Emeritus.
 - Elisa made a motion to approve the second reading of the bylaws update; Molly seconded and the motion passed unanimously.
5. **Board meeting schedule:** The board agreed to maintain the current board meeting schedule of the second Wednesday of each month. The board reserves the right to skip the December meeting.

I. **Public Comment follow up:** No public comment to follow up on.

J. **Adjournment:** Amanda made a motion to adjourn the meeting at 7:51pm; Matt seconded the motion and it passed unanimously.

Next meeting dates:

- Work session on September 22, 2023 at 10:00am at the Georgetown Community School
- Business meeting on October 11, 2023 at 6:00pm at the Georgetown Community School

Approved 10/11/23