



Board of Directors Meeting Agenda

Aug 10th, 2022 6 p.m.

Zoom teleconference Call

GCS School Board Meeting

A. Meeting Called to Order by Amanda Cooper at 6:15pm (technical difficulties)

Roll Call

President - Amanda Cooper-present

Vice President - Elisa Kletter-present

Treasurer - Amy Humphrey-present

Secretary - Courtney Reynolds-present

Member at Large, non voting- Tully Gibbons-present

Director - Melissa Keuroglan-present

B. Approval of Agenda Elisa made a motion to approve the agenda for Tuesday, 08.10.22, seconded by Amy, motion carried unanimously.

C. Public Comment

****Public Comment is provided at this time for stakeholders to express their views to the Board. Each participant begins by stating his/her name. The Board will not engage in dialogue with the public during this time. For legal reasons the Board will not accept personal complaints against any person connected with the school system at a public session. A MAXIMUM OF ½ hour is set aside for public comment. Comments are limited to 3 minutes for each individual. Participants wishing to express their views more fully are encouraged to write to the Board. ****

No public comment

D. Approval of minutes: Courtney made a motion to approve the minutes for **May 25; June 01, 06, 28; July 07, 11, 28, 2022**, seconded by Amy, motion carried unanimously.

E. Admin Report : Mel: the inspector passed the roof updates and everything is good to go. Status:

possible working a short term contract out with them because we have had no luck getting a custodian for the school. I will get in touch with them tomorrow and see what's going on with that. Looking for a short term contract and continuing to look for an actual employee to hire. The insurance guy is coming on Monday to replace the carpet tiles in the annex, and stanley steamers is also coming out next week as well. Update bathrooms, toilets and sinks thanks Jake (Heather's fiancée), and a plumber. We have hired new staff, Collen Meyer, creative arts, and Ryan Redfield for PE. We are excited to have them on board. Boiler: We are working with someone and they will be out to evaluate the situation, but they can not get here until late August, early September. Back to school night is august 18th from 5-7, the GCS Board members will be there but no action will be taken.

Courtney: I noticed when we were at the playground the other day and part of the tiles that were installed last year were damaged, I will send you a picture, I am not saying it was the roofers or not but just putting it on your radar.

Amanda: and just to let you know that the roof is completed but they are still there cleaning and picking up.

F. Old Business

1. Consideration to approve staff Handbook review plan : Tina: I have contacted two well rated companies out of Colorado to help us with the Handbook. I selected the one that could be available now, bonus it is less than the other company. The price would be \$ 1350.00, and they can start immediately, and the turnaround should be pretty quick. Usually turnaround time is usually 20-45 days. Amanda: The changes that are happening on a state level are a lot, getting this done is very important and making sure we are on top of the labor laws for staff. Elisa: I saw in their bullet points it says they charge for mileage if they have to come out, do you think they will have to come out here? Tina: No this should all be done remotely.

Elisa made a motion to approve the HRP Employee handbook quote for \$1350.00, seconded by Amy, motion carried unanimously.

2. Second reading and consideration of approval to election changes to bylaws : [See document here.](#)

Elisa made a motion to update the bylaws as read, seconded by Amy, motion carried unanimously.

G. New Business

1. Carpet cleaning - expenditure vote : Amanda: Carpets need to be cleaned very badly, Stanley Steamer came out and did a bid for \$5,400.00. (3440 is the cleaning portion, \$1150 deodorizing, \$1,150.00 protection) Staff has asked about this several times and I know it has to be done. Total square footage is about 13,000. Elisa: I am for it, I am just wondering if we are going to get the carpets replaced with the bond should we spend the protection plan? Amanda: We can table this until we move to the bond discussion.
2. Consideration for Bollard invoice approval: Taos street side, this is a safety thing to add these to the school, emergency vehicles and admin will have keys to remove the bollards if/when needed. \$2073.56 - expenditure vote : Elisa made a motion to approve the expenditure of \$2,073.56 seconded by Amy, motion carried unanimously.
3. Consideration of door repair approval: Amanda: our doors are in a bad situation and need repairs immediately. Mel: We are working with Vortex, and they have vetted all the doors, they said they can not get all the doors done by the time school starts, so they will focus on the exterior doors immediately and go from there. They will be here Friday the 12th. They could not give me an actual quote. Amanda: So we will have to give up the limit for now if that's ok with the board. Elisa made a motion to approve the amount of \$10,000.00 for door repairs, seconded by Amy, motion carried unanimously.
4. Update on bond work : Mel: I had a meeting with them, they evaluated the kitchen, and presented that they would like to do a warming kitchen. I did push back and ask for a hot kitchen because our kids need it. I fought as hard as I could with all the knowledge I have, they did

agree to try and figure something out and meet us in the middle of things. That might mean rearranging the bond priorities. Elisa: We chose the structure of the bond projects, the kitchen ended up last because we knew that it would be a lot of money. Tina: Let it be known that some of the money was moved from this bond to cover the previous bond's terms. Even though they used the Best Grant, there is still money owed to GCS because of money mismanagement from the district. Amanda: There is a program summary report that I would like to go through and share with the board. Roughly 237 thousand in pending changes listed on our bond report now, and would like some clarification on what that actually means. Amy: Siding needs to be fixed and any water damage. The DOG meeting Elisa: Can someone clarify, I thought the roof was on the current bond? Tina: no that was from the previous bond. Amanda: I would like us to revisit the bond discussion and our visions for the future and to communicate with the DOG. I want us to be on the same page. I don't think we should be shared away and try to get all of our list done. The kitchen is what carried the bond for GCS. Elisa: Do we have enough money to get it all done? If so, let's do it. Can we get another BEST grant? Amanda: I am not sure but I am looking into getting some help writing grants to get some more money. No is the short answer, there is not enough money to get all our list completed. Tully: My concern is now that they may not even have enough money to do 103, and the district has to ask for more money, and Georgetown voters are most likely not to vote to pass another bond if the things that we asked for to be completed and they have not. Amanda: I agree with you. Amanda: Let's get the numbers and go from there. Carpet cleaning: Amy: The bond topic to replace the carpet only includes the hallways so I think we should get the whole package. Elisa made a motion to approve the amount of \$5400.00 for Stanley Cleaners, seconded by Amy, motion carried unanimously.

5. Bond work discussion : moving this item to old business for the next meeting.
6. Follow up on fire safety inspection: Everyone has been trying to get a copy of this inspection, no one can get their hands on it. There are a lot of issues with this inspection but we will not know until we get that paperwork.
7. Back to school night plan: Mel: my general idea was to introduce myself and send families to the classrooms to do more of a group discussion. School supplies are out on tables and we'll explain a little more that night. Amanda: the board members will be there to answer any questions. Mel: I will get in touch with the teachers
8. Clear Creek County childcare grant: Caitlin Morris: I am on the board for the Early Learning Center board and our goal is to get child care spots in the county. I know GCS has some preschool rooms that can be utilized so the grant is the COLO dept of human services grants: this board was to reward money for many things, materials, pay, relief for families.. I wanted to let you all know about it. I know those rooms are not ready but the grant would allow for hiring bonus, hired pay, materials etc. and that we can help in any way that GCS would need like hiring people and getting the materials. Board members are ... Corrine: Thanks Caitlin. We did get that grant as well. We have used it for similar things. Our license is for 65 children, if we get enough kids we can hire another teacher. Our 16 slots in one classroom are full. If we get more students, we can hire another teacher. We do have the room for it, we just need the kids, and have to talk about hiring staff. We are licensed from 2.5 and up. Amanda: Does our license allow for infants? Corrine: No, we would have to change our license and their infant room is technically Sam Braakmans room. Courtney: Corrine: Caitlin: Amanda: I will look into the financial circumstance of this and get back to the board. If we can increase enrollment that would be exciting. Elisa: could one of those other preschool rooms be used as the infant room? Corrine, yes we could make those rooms one, we would have to look up the licensing and see what it says. Amanda: I will get in touch with Caitlin and Corrine and follow up with George Marlin.
9. Salary schedule discussion : Amy: The board needs to make a decision on if we are going to do one step or two step budget jump. Amy made a motion to approve the 2 step salary schedule 22-23 school year, seconded by Elisa, motion carried unanimously.
10. Staff mixer: We were wanting to get together at Guanella Pass, staff would have to purchase alcohol but we would provide food. Let's do this Tuesday 08.16.22 at 4:00pm

Next meeting: 09.14.2022 at 6:15 Hopefully a hybrid meeting BOD will be in person and anyone is welcome to join in person or zoom.

H. Adjournment Amanda made a motion to adjourn the meeting at 8:12pm,

Approved 10/12/22