



Board of Directors Meeting Agenda

April 28, 2022 6 p.m.

Zoom teleconference Call

GCS School Board Meeting

A. Meeting Called to Order at 6:00pm

Roll Call

President - Ryan Vesque-present

Vice President - Yianni Tousimis-present

Treasurer - Amy Humphrey -present

Secretary - Courtney Reynolds -present

Member, SAC representative - Elisa Kletter-present

Member at Large- Tully Gibbons-present

Interim Director- Sam Braakman-present

Admin- Tina Ozee-present

B. Approval of Agenda :

Courtney:Can we please add approval of minutes for March 1, 4, 16, and 31 2022.

Ryan made a motion to add the approval of the minutes for March 1, 04, 16, 31 2022 seconded by Amy, motion carried. Ryan made a motion to approve the agenda for April 28, 2022, seconded by Amy, motion carried unanimously.

C. Approval of Minutes for March 1,4,16 and 31, 2022: made motion to approve the minutes listed, seconded by Amy , motion carried unanimously.

D.. Public Comment : no public comment

****Public Comment is provided at this time for stakeholders to express their views to the Board. Each participant begins by stating his/her name. The Board will not engage in dialogue with the public during this time. For legal reasons the Board will not accept personal complaints against any person connected with the school system at a public session. A MAXIMUM OF ½ hour is set aside for public comment. Comments are limited to 3 minutes for each individual. Participants wishing to express their views more fully are encouraged to write to the Board. ****

E. Admin/Director Report :

Sam: Real quick Heather finally was able to get a hold of the Colorado doorways about repairing or own mechanic replacing the doors so that's great we're just waiting on a quote so as soon as we get that we will keep you in the loop with that we had a lockdown drill today that was really I think beneficial learned some things that we need to improve so I think it was a really educational lockdown drill. CMAS testing is finally complete - yay. NWEA testing is today or some day this week; makeups will be next week as needed. Started working on a list of curriculum orders for next year so I'll keep you in the loop on that as well. Fishing trip at Georgetown Lake on May 6th 2022; families are welcome to meet us down there if they want. Also the family picnic at Foster's place just a reminder Tuesday May 17th 11:30, so K through 6 will be down there 11:30 to 1:30; preschool will be down there 10:30 to 11:30, and the carnival is all booked and ready to go - thanks everyone for their help them that we're going to set aside a time for just students from 2 p.m. to 3:30 p.m. and then after 3:30 families and everybody is welcome to join us at that time. Last bit of the news: as a lot of guys know Miss Owens our current kindergarten teacher made the decision to move on next year so we wish her the best in her future endeavors, and with that being said I'd like to announce that Olivia Register our current art teacher will be the new kindergarten teacher next year and that's all I have for tonight.

Ryan: To keep the conversation going about the teachers and staff proposal for the teachers and staff liaison on the Board of Directors.

Sam: The consensus was hopeful that we would have a teacher sit on the board meetings. with the teachers and they kind of spoke about that too so if you wanted to elaborate on that.

Sam: what you guys I know you sent me an email but if you wanted to get the board and just a little bit about highlight an overview of how that conversation went that would be great I'm sure We would be able to have a teacher sitting on board meetings obviously as we've discussed in the past it would be a non-voting member in there is a lot of times it would obviously be no need for the teachers input or any at add certain meetings obviously but when it's when it would be beneficial they would at least be there at the at the table with everybody just to be able to provide some sort of insight or perspective from from the teachers point of view and then we talked about show me the board a copy of our staff meeting agendas every time we have a staff meeting just as kind of like an open invitation to a hue if any members would like to join obviously an optional an option but a twisted kind of open up that line of communication and just you know welcome everybody and saw all the all the conversation that's all what am I leaving now great I would love you yeah I think that sums it up. Ryan: I think as we move forward with the one thing that was really highlight it's me was we are all one unit for the greater good fright for the kids for the school for everything so we have everybody come to the board meetings having forward go to staffmate he's not that we would partake just to be there to see you know to listen and whatever the other thing to that I was talking about at least that you've been in the meetings with me I think everybody on this board has been in like those Friday meetings with me with the director and I think what I would propose to and it doesn't have to be decided tonight just a thought since we're talking about it is clever that board liaison person is whatever way that goes they sit in see if they have the capacity as those made me so long I was just clear across the board it's for their directors there we have a teacher rep there as well so everybody's in and nothing I think what we have like what we have is a real break in that communication because what was spoken to 1 party wasn't necessarily spoken to the other party and I want to make sure the communication is very clear, I don't think anybody has anything to hide so I just want to make sure that we keep that clear line of communication and I think that's a way to do it so I really appreciate that Sam you keeping that conversation going with in your staff and then as a board we will also do that too I'm just make sure that we're all still on the same page so thank you.

F. Old Business

1. Selection Committee Update:

Courtney: We had our first meeting with Norman Ridder from McPherson and Jacobson Friday, April 22. It went well and we are all feeling much better. We asked lots of questions about our time frame, which is most worrisome for us. Norman said we always have the option to hire for an interim position for the 2022-2023 school year and in the fall of 2022 re- open our application

process with McPherson and Jacobson. He suggested this to us because of his experience in this process and he feels that's when all the top candidates start looking for job postings. The selection committee spoke about this opinion and all agree this might be best for us to do. We are working on the brochure that Norm and his team will put out to attract candidates to our job posting. Heather sent out a little 4 question survey to all stakeholders to fill out. I hope everyone has done this already, if not there is still time. Tomorrow will be the last day to submit responses to the survey online. When the time comes we all feel strongly about doing interviews in person, whether it is for an interim position or not, we think it's important to get people to do the drive here so they know what they are getting themselves into. We will have our next meeting on Monday, May 2nd at 6:00.

Proposed changes to election procedure :

Elisa: The most important thing that we have to check on is procedure, or ethically, maybe even legally before we make any changes. Tully: We need to ask Bill this question.

Karlan:

Board of Directors Election Procedure

(1) Voter Registration

Section 1.10. An Eligible Voter is defined as a parent or legal guardian of a child enrolled at Georgetown Community School (GCS), or a staff member of GCS. One eligible voter receives one vote, per GCS bylaws and Articles of Incorporation.

Section 1.11. The GCS Administrator or his/her designee shall provide a list of the Eligible Voters to the Election Committee no less than **twenty-one (21)** calendar days prior to opening of the voting process. **Only eligible voters as of this date will be permitted to cast a ballot in the election.**

~~Section 1.11. Voter registration forms shall be distributed to the Eligible Voters each year by the Election Committee, and shall be made available to any potential Voter upon request. Completed voter registration forms shall be retained in school records for three (3) years after the election.~~

~~Section 1.12. Voter Registration will be completed at least fourteen (14) calendar days prior to the election based on verified data from the completed registration forms. Only Registered Voters may cast ballots in the election of GCS Board of Directors.~~

(2) Election Committee

Section 2.10. An Election Committee shall be appointed by the Board of Directors no later than February 15th of each year to oversee the election and to ensure that this Election Procedure is properly followed.

Section 2.11. The Election Committee shall consist of no less than three (3) and no more than five (5) members appointed by the GCS Board of Directors during a regular or special meeting. Members may consist of parents/legal guardians, staff, and one board member whose term is not expiring.

Section 2.12. The Election Committee shall select a member to serve as their Chairperson.

Section 2.13. The Election Committee shall be released from their duties after the new Director(s) has/have been seated and all Contesting Election Petitions have been resolved.

(3) Election Process

Section 3.10. The GCS Election Committee shall adopt an election schedule. The election schedule shall be posted on the school website within one week of adoption.

Section 3.11. The election schedule shall include a public forum during which Voters may meet the candidates at least **three (3)** days prior, but not more than **seven (7)** days prior to the election.

Section 3.12. Notices

(a) The GCS Administrator shall be responsible to ensure that all notices required pursuant to this Election Process are properly posted.

(b) Notice of the election shall be made through the electronic communication system ~~student flyer~~ and published on the school's official website at least thirty (30) days prior to the opening of the voting process.

(c) Notices shall be repeated weekly throughout the election process.

(d) Additional notices may be required at the discretion of the Election Committee.

(e) Notices shall include, at a minimum:

1. All procedural deadlines.
2. Candidacy requirements or listing of the declared candidates.
3. Schedule of proposed election activities and voting opportunities.
4. Web address for school election details.

Section 3.13. Candidate biographies shall be published on the school website and be made available for public viewing at the school at least **seven (7)** days prior to the opening of the election process, and shall be made available during the public forum.

Section 3.14. The public forum shall be scheduled in Georgetown, Colorado or by publicly available teleconference if a physical gathering is not possible. Each candidate shall be provided an equal amount of time to address the Voters at the forum. The forum will be conducted by the Election Committee.

Section 3.15. The promotion of candidates by the candidate or other Voters is allowed provided that:

(a) School instruction is not interrupted and the dropping off and picking up of students is not hindered;

(b) Promotional materials are placed on school grounds only in approved locations as determined by the GCS Administrator, ensuring equal access for all candidates.

(c) No school funds are used for the promotion of individual candidates.

Section 3.16. **An electronic ballot will be created for election committee review a minimum of three (3) days prior to the opening of the voting process.** The Ballot will be designed so voters may vote up to the maximum number of open board positions.

Section 3.17. Voting will be made available via an electronic software program, such as ElectionRunner, approved by the election committee. The voting process will ensure anonymity and eligibility of the voter.

Realizing that unusual circumstances may arise that preclude normal electronic voting, the following two provisions may be allowed:

(a) Persons unable to vote using the expected electronic procedure may obtain voting assistance at the school from the election committee or their designee;

(b) In the event that electronic voting is deemed not possible, a special exception to use a paper ballot may be granted under the supervision of the election committee.

Section 3.18. Voting shall start and stop at times and dates during the month of April determined by the Election Committee. Should extenuating circumstances make an April election unfeasible, the BOD may vote to postpone the election to a later date, as recommended by the Election Committee. All efforts should be made to hold the election before the end of the calendar year.

Section 3.19. In the case that the number of open board seats equals or exceeds the number of eligible candidate submissions, the ballot casting process shall be foregone. Sections 3.16, 3.17, and 3.18 of this document will be dismissed, and the election committee will proceed to the processes in Section 3.20 per published timeline. The eligible candidate(s) shall be awarded the open board seat(s).

Section 3.20. Once voting has officially closed, the vote count shall be verified by no fewer than three (3) Election Committee Members. The results shall be revealed by the Election Committee not more than twenty-four (24) hours following the close of voting. The results shall be posted on the school website within forty-eight (48) hours.

Section 3.21. In the event of a tie vote for a position, a second ballot will be cast for that position only, with only the tied candidates participating. Should a second tie occur, a result will be obtained by flipping a coin.

(4) Candidates

Section 4.10. Eligibility Requirements:

Per the GCS Bylaws, candidates for the Board of Directors at GCS shall be natural persons at least eighteen years of age and meet at least one of the following requirements:

1. Reside in Clear Creek County.
2. Be employed in Clear Creek County
3. Be the parent or guardian of a child enrolled at the GCS.

Section 4.11. Candidates, including incumbents, must declare their candidacy in writing and submit biographies and platform statements to the Election Committee no less than **ten (10)** days prior to the opening of the voting process in order to be included on the ballot.

Section 4.12. Candidate biographies and platform statements, which may not exceed one side of an 8.5" x 11" single sheet of paper, shall be published on the school website no less than **seven (7)** days prior to the opening of the voting process. A single photograph of the candidate may be included but no extra space will be permitted. The Election Committee shall be responsible for publishing.

(5) Contesting Election Results

Section 5.10. Voters may contest Election results by submitting a Contesting Election Petition to the Election Committee Chairperson and the Board of Directors Chairperson (President) within three (3) business days following the announcement of election results.

Section 5.11. In order to be considered, the Contesting Election Petition must:

- (a) Be signed by a minimum of 10% of the Eligible Voters; and
- (b) State specific reasons for objecting to the posted results.

Section 5.12. If a valid Contesting Election Petition is filed, the Election Committee shall:

- (a) Schedule, announce, and hold a community meeting to discuss the issues within ten (10) business days;
- (b) Investigate the issues stated in the Contesting Election Petition; and
- (c) Adopt and present findings and recommendations to the GCS Board of Directors, which may include:
 - 1. A finding of no validity;
 - 2. A finding of validity insignificant to the outcome of the election, thereby requiring no action; or
 - 3. A finding of validity significant to the outcome of the election, thereby requiring the results to be set aside and a new election to be held.

Section 5.13. In the event that the results are set aside, the Election Committee shall adopt and present an expedited election schedule to the Board of Directors for approval. The Director(s) seated prior to the election shall be reseated until a new election is completed.

Reviewed April 27, 2022

G. New Business

Budget Update :Tina: I know everybody's had some questions and Amy and Bart I have been back and forth working on a budget for 22 -23 and without knowing any specific money that's coming in at, I am happy to say that we have said we have produced a balanced budget for the 2022-2023. Amy: This year's budget we are currently running at a surplus. I will meet with him on Friday, and I will give a better update at the next meeting.

Consideration for the renewal of the tech contract :

Tina: I emailed the board a proposed contract from our Tech Team at Clear Creek School District as I mentioned before it is a 2-year contract. My reasoning for that it gets us through the end of the charter and locks in the prices so there's no change for the next two years that also a locks in our price and service agreement. I think everyone agrees that it has been a really good work remotely or on-site. What I'd like to do is guarantee that what it also does it makes me smile District also retain those people so they can fulfill those service that is outlined in the tech contract the price is the same so it's \$3,600.00 for a school calendar year. The contract will be a month after our current charter contract with the school district. April 2022-June2024 will be the contract date.

Ryan made a motion to approve the 2 year technology contract with the school district for April 2022 through June 2024 for the amount of 3,600.00 per year. Seconded by Amy, motion carried unanimously.

Consideration for the preschool tuition change :Tina:I am going to throw little bit of curveball to this topic, as of April 25th Governor Polis signed a bill Universal preschool legislation as I'm clear what that actually means for our pre- school,but it states that 4 year olds will be given free 10 hours full-time and qualifying three-year-olds. I'm not so sure yet what that payment amount would be or when this will start. Currently we have a 5-day program at \$625.00, we have a three-day program at \$450.00 and a two-day program at \$300.00 a month. Those prices have been pretty consistent over the last 5-6 years. The enrollment changes the same numbers that I've worked into the budget for 22 -23 would be a full-time student which is 4 days at \$600 per month, and a part time with just two days a week at 300 month the revenue that is lost is really actually minimal because you're lessening your operating cost for that fifth day. Carlson Elementary preschool prices are being raised by 10% from last year. They are doing 627.00 for 4day and 314.00 for 2 days. They will also only be offering a full day program. We are hoping that the little decrease in tuition will help out parents.

Ryan made a motion to approve the days and tuition changes for the school year 2022-2023 at the amount of 600.00 for 4 days, and 300.00 for 2 days, seconded by Amy, motion carried unanimously.

Next meeting: May 16,2022 at 6:00 pm

H. Adjournment : Ryan made a motion to adjourn the meeting at 7:22 pm, seconded by Amy, motion carried unanimously.

Approved 6.1.22