



JOB TITLE: K-6 Teacher, Charter School

SALARY: According to placement on current salary schedule

TERMS OF EMPLOYMENT: Contracted number of days annually

EVALUATION: Performance of this job will be evaluated in accordance with established guidelines or procedures and the provisions of the Board of Education policy on Evaluation of Licensed Personnel

REPORTS TO: Principal, Director

SUPERVISORY RESPONSIBILITIES: None

JOB QUALIFICATIONS:

Education:

Bachelor's degree from an accredited institution of higher education

Experience:

Student teaching or an alternative student teaching program equivalent

Certificates/Licenses:

Current State of Colorado License for Teachers or other such license or qualifications as defined by the Alternative License Program and/or the Teacher In Residence Program as defined by the Colorado State Board of Education or state law.

JOB EXPECTATIONS:

1. Demonstrates effective organizational, problem solving and conflict resolution skills.
2. Demonstrates punctuality and good attendance.
3. Complies with all policies, practices and procedures, including proper use of equipment. Reports all unsafe conditions/activities to supervisor, Human Resources or Risk Management.
4. Demonstrates aptitude and interest for the work to be performed.
5. Follows appropriate district policies, procedures and directives.
6. Meets deadlines.
7. Demonstrates confidentiality as related to job.
8. Develops and maintains professional working relations with students, parents, employees and patrons of the district.
9. Continual compliance with regulations, rules or statutes related to Colorado State Board of Education Rules and Regulations, Colorado Department of Education and Colorado State Law.

JOB SKILLS and ABILITIES:

1. Demonstrates the ability to align instructional expectations with adopted content learning standards.

2. Demonstrates the ability to teach in a manner that addresses individual student needs and enables the student to improve his or her performance.
3. Demonstrates proficiency in measuring and monitoring each student's progress toward achieving content learning standards.
4. Demonstrates the ability to assess and analyze student performance to improve learning.
5. Demonstrates the ability to modify instructional practices and methods when necessary to promote student progress.
6. Demonstrates the ability to engage parents as teaching partners to promote student learning.
7. Demonstrates the ability to integrate technology to support instruction.
8. Demonstrates content area knowledge.

ESSENTIAL FUNCTIONS:

1. Meets and instructs assigned classes in the locations and at the times designated.
2. Implements, by instruction and action, the district's philosophy of education and instructional goals and objectives.
3. Attends and participates in faculty meetings and curricular meetings as required.
4. Assists in the selection of books, equipment, and other instructional materials.
5. Plans for and directs the work of educational assistant(s) and/or volunteer(s) as assigned.
6. Effectively models and reinforces positive learning skills and work habits and also encourages students to seek more knowledge.
7. Other responsibilities and duties as assigned by the principal including, but not limited to, committees, duties both inside and outside the school building, and extra-curricular activities.
8. Performs such other tasks as may, from time to time, be assigned.

Within this job description, essential functions may vary from one assignment to another.

COLORADO DEPARTMENT OF EDUCATION PERFORMANCE-BASED STANDARDS FOR COLORADO TEACHERS

The following standards reflect the knowledge and skills required of a teacher in his or her assigned area.

Standard One: Knowledge of Literacy. The teacher shall be knowledgeable about student literacy development in reading, writing, speaking, viewing and listening.

Standard Two: Knowledge of Mathematics. The teacher shall be knowledgeable about mathematics and mathematics instruction. Page 2 of 3 Teacher

Standard Three: Knowledge of Standards and Assessment. The teacher shall be knowledgeable about strategies, planning practices, assessment techniques, and appropriate accommodations to ensure student learning in a standards-based curriculum.

Standard Four: Knowledge of Content. The elementary teacher is knowledgeable, in addition to literacy and mathematics in the following content areas: civics, economics, geography, history, science, music, visual arts, and physical education.

Standard Five: Knowledge of Classroom and Instructional Management. The teacher is knowledgeable about classroom practice in order to successfully manage time, communications, and record keeping procedures that will support and enhance student learning.

Standard Six: Knowledge of Individualization of Instruction. The teacher is responsive to the needs and experiences children bring to the classroom, including those based on culture, community, ethnicity, economics, linguistics, and innate learning abilities. The teacher is knowledgeable about learning exceptionalities and conditions that affect the rate and extent of student learning, and is able to adapt instruction for all learners.

Standard Seven: Knowledge of Technology. The teacher is skilled in technology and is knowledgeable about using technology to support instruction and enhance student learning.

Standard Eight: Democracy, Educational Governance and Careers in Teaching. The teacher recognizes the school's role in teaching and perpetuating our democratic system. The teacher knows the relationships among the various governmental entities that create laws, rules, regulations, and policies that determine educational practices.

This is an outline of the Teacher job description and is not exclusive. Job descriptions may vary from one assignment/position to another.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Certain teaching positions may impose additional physical demands. While performing the duties of this job, the employee is regularly required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee must occasionally stoop, kneel, crouch, or crawl. The employee must regularly lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. While performing the duties of this job, the employee is frequently exposed to outside weather conditions. The noise level in the work environment is usually quiet to moderate.

Reasonable accommodations shall be made to enable individuals with disabilities to perform the essential functions pursuant to applicable law.

This is a temporary administrative guide, subject to change.