

PTO Meeting Minutes

Wednesday, May 09, 2018, 4:21-4:45pm

GCS Cafeteria

Attendees:

Jamie Kochevar, Liz Kultgen, Leslee Voisard, Dr. Hesbol, Tina Ozee, China Tipton

Danielle Marrone

Meeting Objective:

Update, follow through, and plan for final weeks

Agenda/Priority:

- Present members
- Agenda Revisions
- Last meeting Approval
- Today's meeting minutes
- Coin Challenge
- Book fair
- Carnival
- Call to Doo-ty
- Donation boxes
- GCS Board meeting

Meeting Notes:

-Minutes from Wednesday May 2nd approval moved to next PTO meeting.

-Coin Challenge

- :: Determine when ice cream party for kindergarten will be held.
- :: School to cover the cost of supplies in the amount around \$30. Leslee to contact Chynna to see when fourth grade will be having their Race to Read ice cream party and work together to purchase supplies.

-Book Fair

- :: Pretax sales as of Wednesday 4:00 p.m. \$1,613.16.
- :: All For Books total \$959.21 is the biggest coin challenge for GCS.
- :: Combined total of \$2,572.37. GCS will receive 65% of sales in the form of Scholastic dollars.
- :: Current balance of \$2,801.80 Scholastic dollars in GCS account from prior book fairs.
- :: Next two book fairs are registered for start dates October 19th and May 6th to receive special promotion allowing the school to receive 70% of sales.

-Carnival

- :: \$2,000+ donations received to date.
- :: Urging people to follow up with companies that have promised donations.
- :: Liz will represent the PTO in the carnival dunk booth.
- :: Future note-rock wall through outside company is available through outside company in the amount of \$350, which includes delivery, setup, and staff. Jamie has contact information.
- :: Oinks food truck will be unavailable.
- :: Jamie to contact the food truck on Floyd Hill to serve food from tent.
- :: Jenn with the city is expecting food vendors to come in to obtain permits.

-Call to Doo-ty

- :: It's been determined that 500 hot dogs should be ordered for the event. Other items to order include buns, mustard, ketchup, relish, onions, coffee, drinks, and chips.
- :: Ordering will be done through Coopers on the Creek by Jamie.
- :: Flyer for the race and booth to be done by Liz by next Wednesday for school folders, racers, and volunteers of the event.
- :: Half-sheet fliers to be delivered to Jenn to go into participant's bags by May 21st.

-Donation Boxes

- :: All donations boxes will go out on Thursday with information about the school carnival.
- :: Jamie will deliver and maintain a list of all participating business locations.

-Silent Auction

- :: More baskets are needed for the auction.
- :: Liz and China to help Tina put baskets together on Thursday morning.

-Teacher Appreciation

- :: China to provide daily appreciation gift to teachers and staff on Thursday.
- :: Amanda to provide gift on Friday.

-Board Meeting

- :: Jamie and China to address board with PTO updates on May 9th.

Action Plan:

- Leslee to contact Chynna to arrange ice cream parties for Coin Challenge and Race to Read winners.
- Follow up on donations for carnival.
- Tina, Liz, and China to assemble auction baskets on Thursday morning.
- Jamie to confirm Floyd Hill food truck carnival attendance.
- Leslee to create and present teacher of the week awards.
- PTO update for board meeting by Jamie and China.
- Burro booth volunteers option to be created in TrackItForward.