

PTO Wednesday 5-2-18 4:00-4:45pm

Attendees:

Jamie, Lauren, Bethany, China, Leslee, Liz, Danielle, Liza, Abby, Tina, Elisa, Amanda

Meeting Objective:

Update, follow through, plan for final weeks

Agenda/Priority:

- Present members
- Approve April 25 meeting minutes
- Treasurer Update
- Coin Challenge
- Book fair
- Carnival
- Call to Dooty
- GCS Board meeting
- Executive session

Meeting Notes:

-Minutes from Wednesday April 25th Approved

-Treasure update balance Due \$4,000  
::Fundraisers-School can fund initial amount to borrow, Money raised will pay school first, then proceeds will go into PTO  
::Donation buckets are not advised unless specifically stated which fund to donate for.

-Coin Challenge  
::positive going well  
::Inform Tina of open balance fund for Book fair. Amount of \$25-\$50

-Book Fair  
::Amanda sent PDF TrackItForward Find and fill in volunteer gaps  
::Reach out to parents-Leslee to contact home room moms  
::include a how to email-Liz  
::Link for week calendar on GSC website  
::Contact parents who signed up to get help

-Donation Boxes  
::10-3x5 cards to be made and distributed. Interchangeable for fundraiser  
::suggestions to where boxes are placed around town  
::Matt at rock shop has given stock of donations to GCS

-Message a Friend  
::M-Th Liz F-China  
::Set up at table include class list

-PTO baskets  
::Need 4 more med-lg baskets by Friday May 5  
::Liz to help put baskets together  
::Lauren left basket in Tina's office (gift card-ice cream, tin basket)

-Carnival  
::Donations-direct link on GCS website  
::Follow up with business try to have them pull up website then and there..  
::Plan B?

-Food Truck  
::Floyd hill available with tent and ready food, unless outlets are an option.

::Oink not contacted  
::Contact Sharron Bassett as possible caterer. inquire about donating.  
::Caterer must already have a business license.

-Call to Dooty (burrow race)  
::Be ready at booth by 9AM Saturday May 26  
::Graduation will take place same date and time  
::Volunteers needed-Amanda to use TrackItForward  
::Food list of Coffee, Hotdogs, popcorn

-Board Meeting:  
::Jamie will sit in May9 meeting and be put on agenda to approach board with PTO updates.  
::training for the board to take place today May2 open to public

-Executive Session:  
::Teacher Appreciation Week-Amendment Tuesday lunch will be covered by office due to field trip.  
::Mountain Buzz-flat rate- options are coffee, latte, chai, tea  
::Awards and coffee orders to be presented Monday.

-Stars  
::Kenny has stars ready starting tomorrow May3 and May4 after morning assembly to be lightly sanded and painted.

-Wednesday Flyers:  
:: PTO list due to Amy by noon each Wednesday  
::Send a Thursday flyer  
::Message A Friend, Carnival Donations, Call to Dooty, Book fair volunteers, Coin challenge reminder, classroom basket filler reminder-Jamie/Liz

Action Plan:

- Donations
- Basketsx4
- Morning assembly announcement 1.TrackItForward 2.Stars Volunteers-Jamie
- Food Truck settled
- Count coins
- Awards/Coffee orders
- PTO update for board meeting
- Burrow booth volunteers-TrackItForward
- Liz to make 10-3x5 cards for donation box
- Send parents email of online donations "how to"
- Book fair volunteers
- TrackItForward all hours including PTO sessions
- Teacher supply list
- Library and website links online donations